

**Amendment to the 2025-2026 Laval Senior Academy Code of Conduct**  
(approved at Governing Board October 21, 2025)

## **LSA ELECTRONICS POLICY**

To support a focused, respectful, and distraction-free learning environment, Laval Senior Academy is implementing a comprehensive ban on the use of electronic devices during the school day, in alignment with provincial directives and the recommendations of the Special Commission on the Impacts of Screens and social media.

Electronic devices include cell phones, earphones, smart watches, smart vapes, smart glasses, tablets, e-readers, smart rings, etc.

As of September 2025, the use of electronic devices by students is strictly prohibited from 8:30 AM to 3:55 PM, throughout the entire school day, including class time, breaks and lunch, anywhere on school property, both indoors and outdoors.

Students must store their electronic devices in their lockers before 9:00 AM. Devices may only be retrieved after 3:40 PM. Devices must not be visible or used during the school day. The use of personal devices is only permitted:

- When required for a student's health condition
- When necessary to address special needs

These exceptions must be pre-approved and documented with administration.

Any student seen using or carrying a cell phone, earphones, or personal mobile device during the restricted hours will be approached by staff and expected to hand over the device immediately. Devices will be confiscated and sent to the secretarial office. Devices will be returned at the end of the day. If the device is confiscated during 4<sup>th</sup> period, the device will be confiscated the following school day.

As of the 3<sup>rd</sup> confiscation, students will be assigned a lunch detention to be served the next school day; and this with every subsequent confiscation. Depending on the frequency of confiscations, students may be asked to submit their phones at the office at the beginning of each day for a period of time.

When a student refuses to surrender an electronic device after being directed by a staff member, the following tiered interventions will apply:

## **Electronic Device Refusal: Tiered Intervention Policy**

### **Tier 1: Initial Incident (1<sup>st</sup> and 2<sup>nd</sup> offense)**

- Student is referred to administration.
- Device is confiscated and held until the end of the school day.
- Student is assigned an after-school detention.
- Parent/guardian will be notified.
- Student is reminded of school expectations and the electronic device policy.

### **Tier 2: Repeated Incident (3<sup>rd</sup> offense)**

- Student is referred to administration.
- Device is confiscated and held until the end of the school day.
- Student is issued a 1 day external suspension.
- Parent/guardian is notified.
- Student reviews the school's code of conduct.

### **Tier 3: Ongoing Defiance (4<sup>th</sup> Offense and beyond or Severe Insubordination)**

- Student is referred to administration.
- Student is issued an external suspension (1–3 days based on severity).
- A meeting with parents/guardians may be requested before the student returns to school.
- A behavior contract or support plan may be developed to address continued non-compliance.

### **Immediate Consequence: Refusal to Surrender Device to Administration**

- If a student refuses to give the device to administration, this results in **immediate external suspension** (1–3 days).
- A meeting with parents/guardians may be requested before the student returns to school.
- This consequence applies regardless of whether it is a first offense. Refusal to comply with administrative direction is considered a serious disciplinary matter.